

Familiarization on board

HAZARD

Accidents and damage to humans, ship, cargo and the environment as well as economic losses due to uncertainties and incorrect behaviour in the operation and use of ship, systems and work equipment.

FACTS

STCW training, valid certificates and experience alone are not enough for a safe ship operation. New crew members must be made familiar with their responsibilities and duties as well as with important information about the ship, its systems and cargo, as well as with emergency measures and procedures of the shipping company. And this initially, recurring and event-related.



Abb.: Familiarization

CREW

I am new on board – am I aware of

... the basic shipboard safety requirements?

- different alarms on board, plans, escape routes, muster station, personal life saving appliances, life saving vessels and embarkation stations, fire fighting equipment and raising fire alarm
- behaviour in emergencies? My tasks / duties according to the muster list & emergency plans?
- medical 1.aid equipment & becoming sick on board

... my work place and working duties on board?

- working hazards, protective measures & PPE
- working- and operating instructions, work permit
- watch keeping duties, standing order
- work activity & responsibility
- operating systems and work equipment
- cargo, sea and port operations

... my duties? Regulations of the owner?

- procedures & working instructions
- environmental protection, garbage management
- accident prevention, order on board, support

... the specifics of the ship?

- operation, systems & technology, places on board, ...

... working and living on board?

- hygiene , use of leisure / accommodation MLC
- ways to inform me

SHIPOWNER:

Your organization – your goals:

Check ...

Events triggering the familiarization

- new crew members on board (signing on)
- promotion / change of duties on board
- regularly recurring
- new procedures, working equipment / substances
- after a near miss, accidents & incidents

Your objectives

- What to be achieved for which rank on board?
- What is needed to achieve these objectives?
- Which method do I use to convey this content & when?

Responsibilities

- Who has to conduct the familiarization on board?

Documentation

- What kind of documentation and filing?

Ensure ...

Internal Audits / Reviews

- Familiarizations conducted?
- Established measures sufficient?
- Promoting action